

AssistUK CalendarMaker

Make your own calendar, printable calendar and diary for Grid – free, in the browser, no account.

Guide for the browser (computer, tablet, smartphone) · Version 1 · As of October 2026

Preview [Screen](#) [Print](#) [Read aloud on](#)

[Year](#) **[Month](#)** [Week](#) [Day](#) [Morning circle](#) [Morning circle 2](#) [Questions about the day](#)

[Diary](#)

ASSISTUK March 2027

Wk	Mo	Tu	We	Th	Fr	Sa	Su	
9	1	2	3	4	5	6	7 Mothering Sunday	7 Mothering Sunday
10	8	9	10	11	12	13	14 Mia	26 Good Friday
11	15	16	17	18	19	20	21	28 Easter Sunday
12	22	23	24	25	26 Good Friday	27	28 Easter Sunday	29 Easter Monday
13	29 Easter Monday	30	31					14 Mia
14								
Back	Start	Previous month	Next month		Read aloud			

This is how the page appears in Grid · tap the cells

438 pages · about 18,595 cells · grid 12 × 9

CONTENTS

What CalendarMaker is	3
What you need	3
Your calendar in ten minutes	4
The eight steps	5
Step 1: What for? Templates	5
Step 2: Year and region	6
Step 3: Views	6
Step 4: Appearance and symbols	7
Step 5: Words and sentences	8
Step 6: Special days and people	8
Step 7: Holidays	9
Step 8: Create and save	9
Adding it in Grid	11
Using it on the device	12
Year, month, week, day	12
Morning circle	12
Printing	15
The diary	16
Next year	17
Questions and problems	18
Find out more	19

WHAT CALENDARMAKER IS

CalendarMaker makes calendars for **Grid** – to print, and to use every day on the communication device. The app runs in the browser, is free and needs no account. Everything you enter – names, birthdays, photos – stays in your browser. The grid sets are built there too.

From one set of choices you get up to three grid sets:

- **Calendar for the device** – year, months, weeks and one page for every day. Today's date and time come live from the device. Appointments are written into the day page and stay in the grid set. Plus a morning circle, questions about the day and "n more sleeps".
- **Printable calendar** – wall calendar, weekly planner, day sheets, timetable and meal plan. You print from Grid.
- **Diary** – tap a day, write, "Add to diary". With sentence starters, feelings and a page for looking back.

In short. Set it up once and get two or three grid sets – with public holidays, school holidays, birthdays and the people who come regularly.

What you need

To make it	a computer, tablet or smartphone with an up-to-date browser
Address	calendarmaker.assistuk-apps.net
To use it	Grid – Grid 3 or Grid for iPad
Symbols	METACOM, PCS or SymbolStix if installed and licensed on the device – the AssistUK symbols are inside the grid set itself; otherwise Grid's own symbols or text only
Cost	none – no account, no sign-up

Every page uses the same 12 × 9 grid as all AssistUK grid sets. Back, Start and My pages are always at the bottom left.

YOUR CALENDAR IN TEN MINUTES

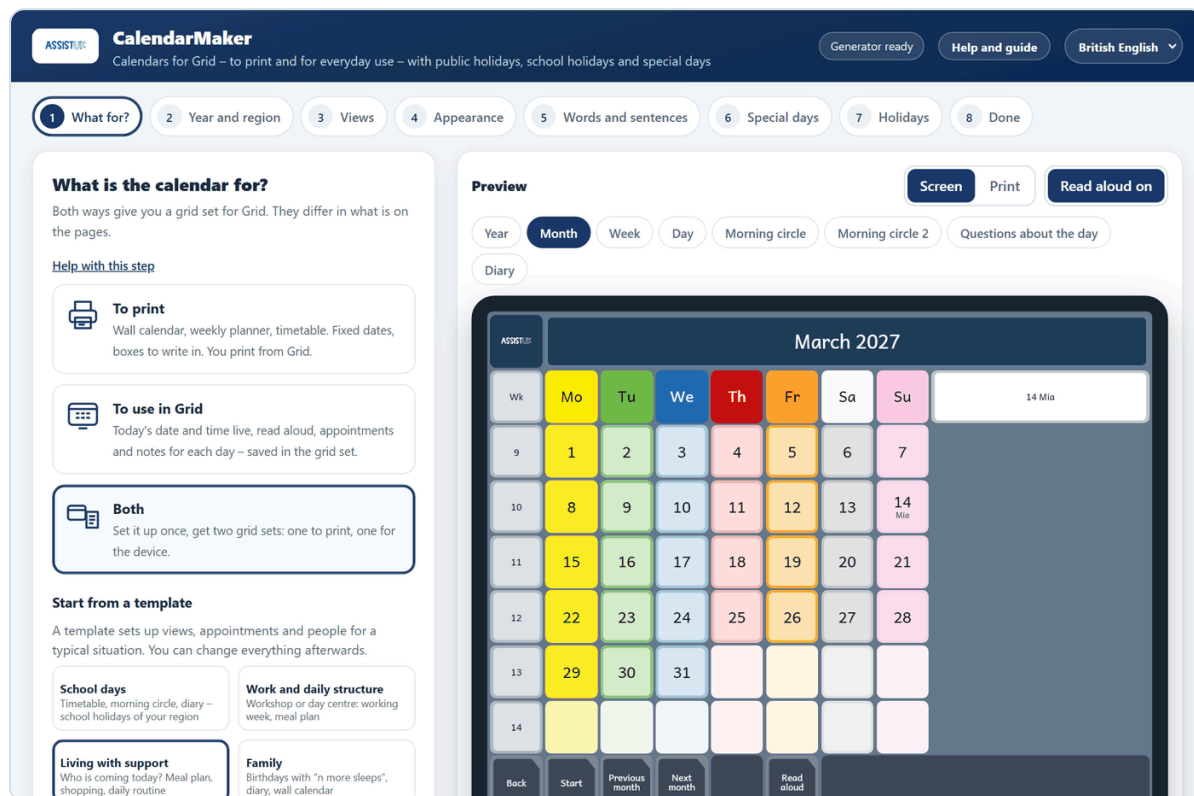
- 1 Open CalendarMaker. On the first page, choose a **template** that fits – school days, work, living with support or family.
- 2 Choose the **year**, the **country** and the **region**. They decide the public holidays and school holidays.
- 3 Enter **birthdays** and the **people who come regularly** – with a photo if you like.
- 4 On the last step, press `Create all ... grid sets`. Your browser saves the files.
- 5 In Grid, open `Grid Explorer` and use `Add grid set` to add the files.
- 6 Press `Save project`. Next time, load the project file and carry on.

On the right is a preview. You can tap the tiles – they read aloud and write, just like in Grid. METACOM, PCS and SymbolStix symbols only appear in Grid; the AssistUK symbols already show in the preview.

THE EIGHT STEPS

Step 1: What for? Templates

Choose whether the calendar is **to print**, **to use in Grid** or **both**. “Both” gives you two grid sets from the same settings.



Step 1: purpose, templates and the diary

Templates are a quick start. They set views, weekly appointments and people for a typical situation:

Template	What it sets up
School days	timetable, morning circle, diary, holidays of your region
Work and daily structure	for a workshop or day centre: working week, meal plan, transport
Living with support	“Who is coming today?”, meal plan, shopping, daily routine
Family	birthdays with “n more sleeps”, diary, wall calendar

Entries marked “(example)” are there to be replaced. Everything can be changed afterwards. Below the templates you can add the **diary** as a grid set of its own.

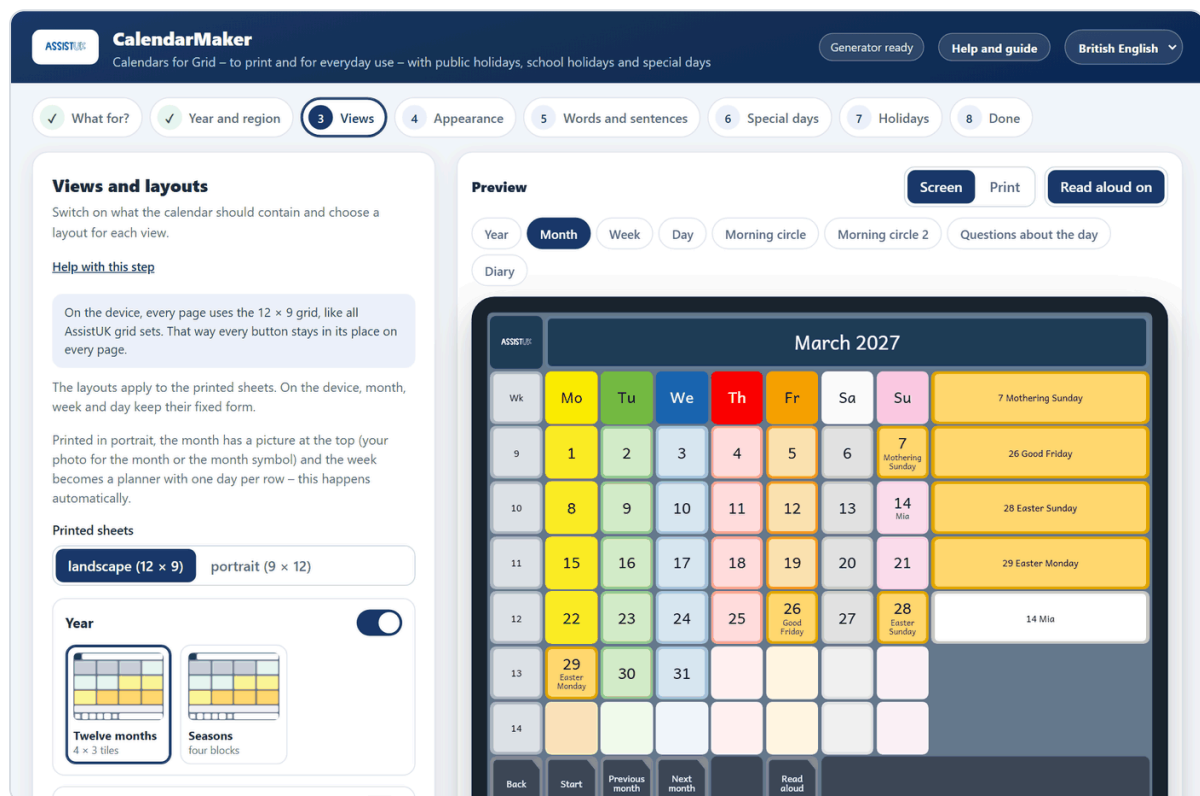
Step 2: Year and region

Country and region decide the **public holidays**; the language decides month and day names and every label in the grid set. For many countries you can choose a region – then only the holidays that apply there are shown. The language of the grid set can differ from the language of the app.

The week can start on Monday, Sunday or Saturday. ISO week numbers only exist when the week starts on Monday.

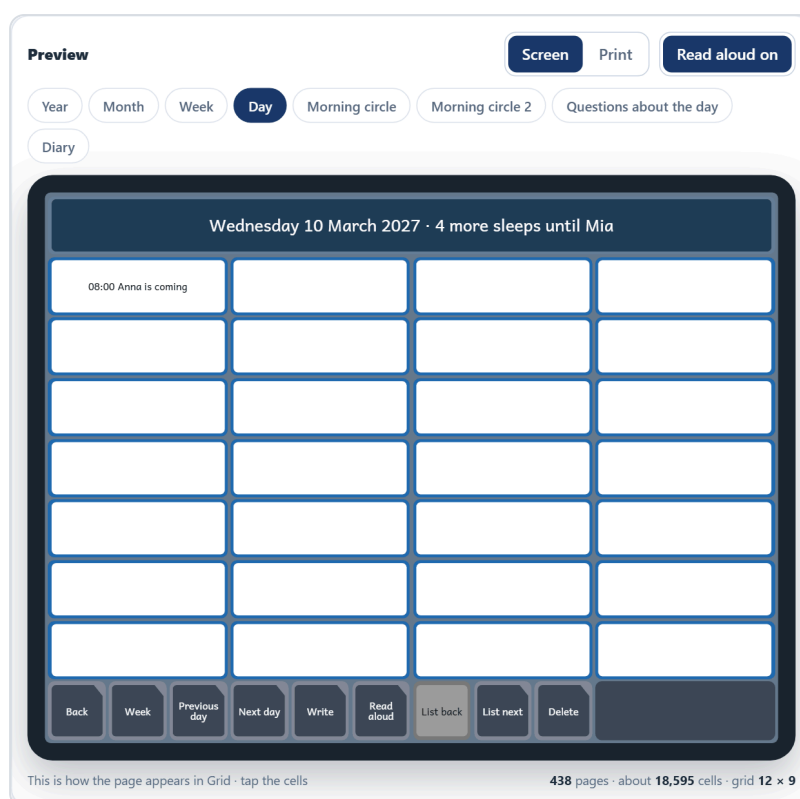
Step 3: Views

Switch on what the calendar should contain: year, month, week, day, morning circle. For the printed sheets you also choose the layout, and landscape or portrait.



Step 3: views and layouts

Extra	What it adds
Timetable	one printed sheet for the whole school year: Monday to Friday, eight lessons
Meal plan	one printed sheet for a week: breakfast, lunch, dinner and a shopping list
n more sleeps	on every day page, how many more sleeps until the next birthday, public holiday or start of the holidays – one week, two weeks or one month ahead
Morning circle	three pages on the device (see "Using it on the device")



The title says how many more sleeps; “Anna is coming” is already entered.

Step 4: Appearance and symbols

Choose the **weekday colours**, a **symbol set** and, if needed, high contrast. For the wall calendar you can add your own photo for each month – without a photo, the month symbol of the chosen symbol set is used.

METACOM, PCS and SymbolStix. CalendarMaker contains none of these symbols and copies none. The grid set only contains a reference – the name of the symbol. Grid shows and prints it only if the symbol set is installed and licensed on the device. Otherwise the tile shows its text.

METACOM, PCS and SymbolStix are supported; Grid’s own symbols and “text only” work everywhere. Every symbol has been checked against the real library, never guessed. Where a symbol set has no fitting picture, the tile keeps its text – a wrong picture would be worse than none.

AssistUK symbols. AssistUK’s own symbols are put into the grid set as pictures. They need no licence and look the same on every device. You choose whether the pictures show a woman or a man, and the colours of skin, hair, clothes and eyes. Grid cannot change the colours of a picture later – so they are set when the grid set is made.

With AssistUK symbols, weekdays, months and clocks are signs without writing: a calendar sheet in the colour of the day that marks the day of the week, a calendar sheet in the colour of the season that marks the month of the year, and a clock face without numbers. So they work in every language.

Drawn with AI. The AssistUK symbols were drawn with AI and edited by AssistUK. This is also stated on the "About CalendarMaker" page in the grid set. A grid set with AssistUK symbols is larger, because the pictures are inside it.

Step 5: Words and sentences

Everything that is written on the tiles or read aloud can be changed here – in the language of the grid set: morning circle, feelings, clothes, food, questions, the diary and the meal plan. Your changes are saved with the project.

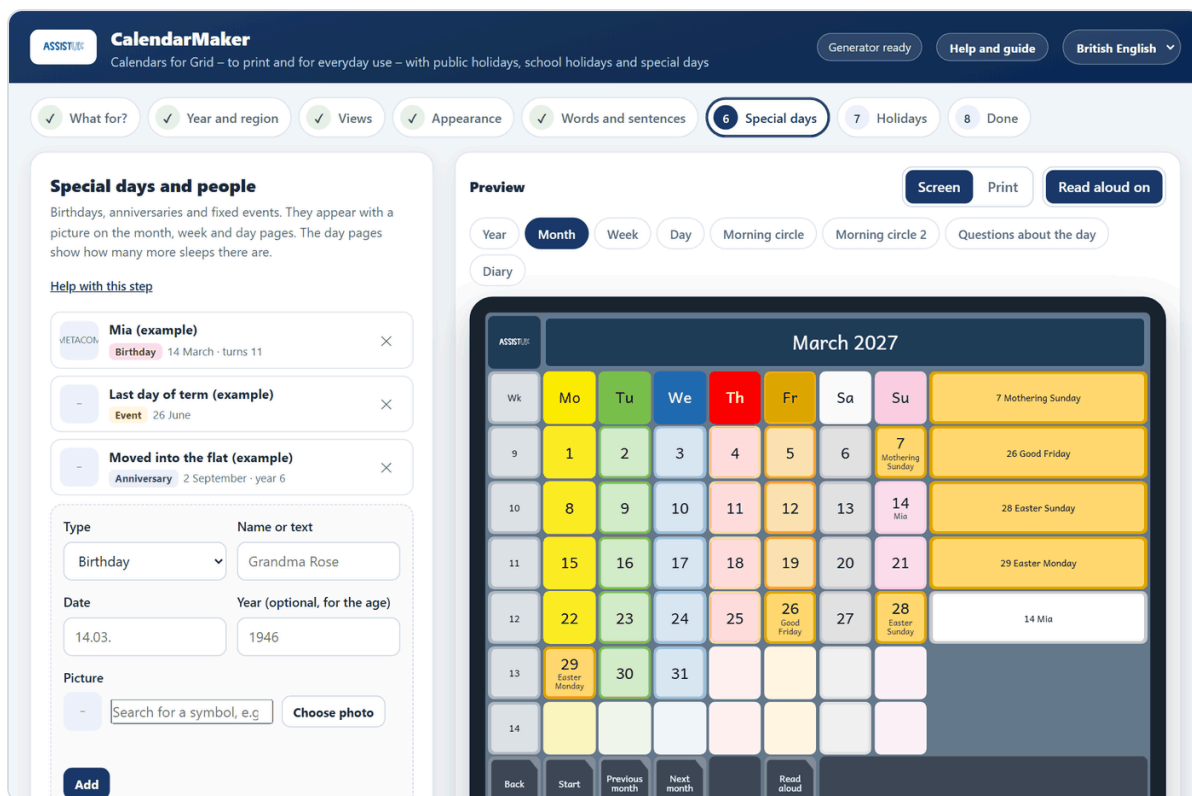
The number of parts is fixed (six feelings = six tiles); only the text can change. Placeholders in curly brackets such as {name} or {n} must stay in the text.

Step 6: Special days and people

Special days are birthdays, anniversaries and fixed events. They appear with a picture on the month, week and day pages; with a year of birth, the age is added ("Mia (11)"). Yearly entries can be imported from a calendar file (.ics).

Who comes? – people who come regularly: support workers, therapists, family. Enter the name, weekdays, time and, if you like, a photo – up to six people. They appear in the morning circle under "Who is coming today?" with their photo, and on their weekdays they are already entered on the day page and the day sheet ("08:00 Anna is coming").

Weekly appointments (swimming on Tuesdays at 10:00) are entered on every matching day in the same way.



Step 6: special days, people, weekly appointments

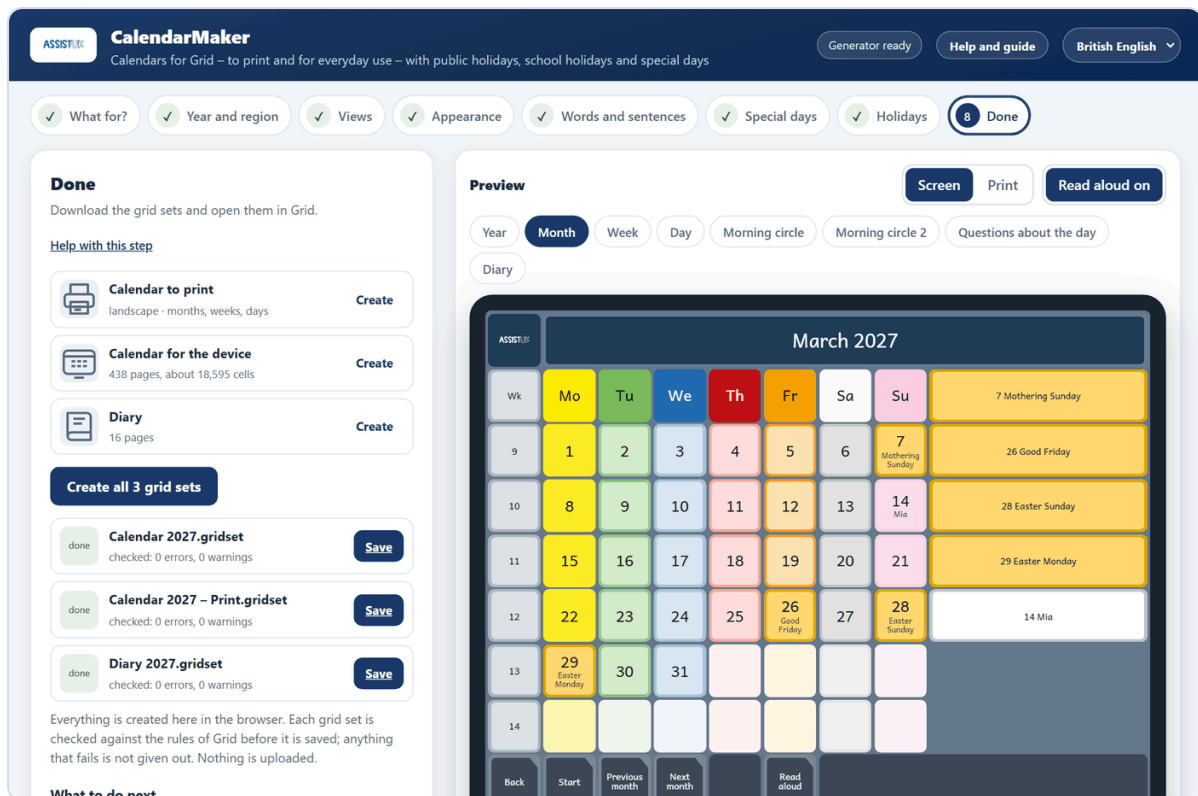
Photos. They are made smaller in the browser and saved without location data. Nothing is uploaded.

Step 7: Holidays

For many countries CalendarMaker knows the **school holidays** (source: OpenHolidays). Choose your holiday region and add your own free days, for example a bridge day or a closed workshop. Holidays appear on their first day, with the end date. Please check the dates with the school before printing.

Step 8: Create and save

Press **Create all ... grid sets**. Each grid set is built in the browser and checked against the rules of Grid before it is saved; a file that fails the check is not handed out.



Three grid sets, each “checked: 0 errors, 0 warnings”

Save project stores a small file with all your settings, special days and photos. Keep it – with it you can change the calendar later or make next year’s.

ADDING IT IN GRID

- 1 Copy the .gridset files to the device with Grid, for example with a USB stick or by e-mail.
- 2 In Grid, open `Grid Explorer` , choose `Add grid set` and select the file.
- 3 The calendar opens on its start page: the year. The fonts come with Grid; there is nothing to install.

Made for Grid, tested on Windows so far. The calendar for the device has a page for every day of the year – Grid checks it once when it is added, which takes a moment.

USING IT ON THE DEVICE

Year, month, week, day

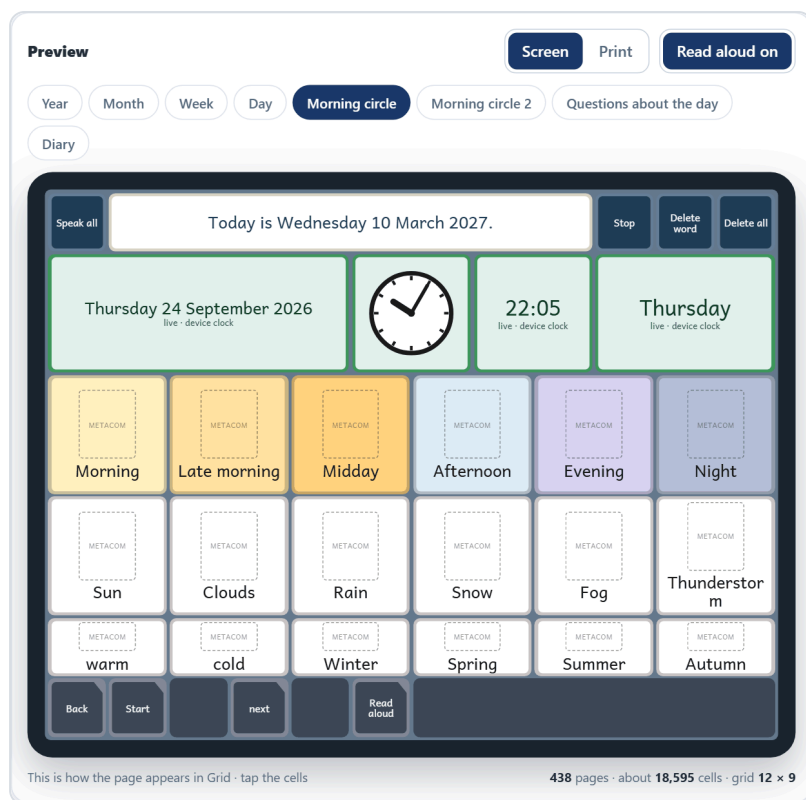
The start page is the year. Tap a month, then a day. The **day page** has 28 boxes for appointments. **Add appointment** opens the keyboard; **Add to calendar** writes the text into the day. **Delete appointment** removes the selected entry. The entries are stored in the grid set itself.



Month page: week numbers on the left, this month's holidays on the right

Morning circle

Page 1: date, clock and weekday come live from the device. Time of day, weather, temperature and season are chosen – every tile writes a whole sentence into the message bar, and **Speak all** reads it aloud.



Morning circle, page 1

Page 2: How do I feel? What shall I wear? Who is coming today? What is there to eat? The sentence keeps growing across the pages.



Morning circle, page 2: feelings, clothes, people, food

Questions about the day help to get ready for an appointment, a visit to the doctor or an outing: Where are we going? When do we leave? Who am I going with? How long will it take? I need a break.

Preview

Screen

Print

Read aloud on

Year

Month

Week

Day

Morning circle

Morning circle 2

Questions about the day

Diary

Speak all

Stop

Delete word

Delete all

METACOM What are we doing?	METACOM Where?	METACOM When?	METACOM Who with?
METACOM How long?	METACOM Food?	METACOM excited	METACOM looking forward
METACOM break	METACOM home	METACOM help	METACOM How are you?

Back

Start

previous

Read aloud

This is how the page appears in Grid - tap the cells

438 pages - about 18,595 cells - grid 12 x 9

Questions about the day

PRINTING

Open the printable calendar in Grid, go to the sheet you want and print it with Grid's print function ([Print grids](#) – current grid, selected grids or all grids). The printed sheets only show the calendar; the small grey links in the margin look like page numbers.

Preview

Screen **Print** Read aloud on

Year Month Week Day **Meal plan** Diary

Meal plan

	Mo	Tu	We	Th	Fr	Sa	Su
METACOM							
Breakfast							
METACOM							
Lunch							
METACOM							
Dinner							
Shopping list							

Back Start

Print template – open in Grid and print

438 pages · about 18,595 cells · grid 12 × 9

The meal plan: seven days, three meals, a shopping list

THE DIARY

Tap a day, press **Write entry**, write, then **Add to diary**. With the writing aids switched on there are **sentence starters and feelings** and a page for **looking back**: sentence starters ("This was nice:"), a mood scale from great to bad, and time words ("this week"). Go back to the keyboard and put the text into the diary from there.



Diary: the page for looking back with the mood scale

The number lock is a door, not a safe. The numbers are readable in the file. It keeps others away on a shared device, but does not protect against someone who opens the file.

NEXT YEAR

- 1 Load your project file, change the year and check the special days.
- 2 For the diary, choose the old diary file under "Also" – its entries come along.
- 3 Create the grid sets again and add them in Grid.

QUESTIONS AND PROBLEMS

Question	Answer
The tiles show text but no symbols.	The chosen symbol set is not installed or not licensed in Grid – or it has no picture for this tile. Check the symbol set in step 4.
The people in the pictures don't look right.	With AssistUK symbols, choose woman or man and the colours in step 4, then make the grid set again. Grid cannot change the colours of a picture afterwards.
Does anything go over the internet?	Only loading: the page, the generator and the holiday tables come from the CalendarMaker server. The grid sets are built in the browser – entries, names and photos are not sent anywhere.
Which languages?	At the moment CalendarMaker and its new content are available in English and German. More languages will follow.
Who can help?	AssistUK helps free of charge: assistuk.net/hilfe . For questions about the device and Grid itself, please contact the supplier of the device first.

FIND OUT MORE

Scan the QR codes with your phone – or type in the addresses. Everything is free of charge.



Open CalendarMaker

The app in your browser –
computer, tablet or
smartphone.

[calendarmaker.assistuk-apps.net/?
lang=en](https://calendarmaker.assistuk-apps.net/?lang=en)



Help for CalendarMaker

This guide as a web page,
with help for every step.

[calendarmaker.assistuk-apps.net/h
ilfe/?lang=en](https://calendarmaker.assistuk-apps.net/hilfe/?lang=en)